# <u>AGENDA</u>

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS

VISITORS: 5 minutes per visitor

#### **CORRESPONDENCE:**

2022 – 2021Portage Water Authority Financial Statements from Wessel & Company

- MINUTES: November 2023 Minutes are not available at this time. December 2023 Minutes are not available at this time. January 2024 Minutes are not available at this time.
- INVOICES:Motion to accept and pay invoices for January 2024.Total Invoices: \$59,428.17MOTION:SECOND:VOTE:
- TREASURER'S REPORT:Motion to accept the January 2024 Treasurer Report \$2,246,350.81MOTION:SECOND:VOTE:

# SUPERINTENDENT REPORT:

Hiring of Full-Time Administrative Assistant Amber Malzi (acceptance)
Purchase of Excavator (potential action)
Purchase of Dump Truck (potential action)
Benscreek furnace replacement (action needed)
911 Caldwell Ave. Property (discussion)
SCADA Upgrades for Tanks/Distribution (discussion / potential action)
Extended plan to continue to pay for meters (action needed)

# PLANT REPORT:

## ENGINEER REPORT:

## **SOLICITOR REPORT:**

Lamar Advertising (discussion) North Allegheny Easement (action needed) Well Drilling Easement JD Custer Property (potential action needed) Office Roof Agreement (potential action needed)

## **UNFINISHED BUSINESS:**

#### **NEW BUSINESS:**

Add Amber Malzi for 1<sup>st</sup> Summit Online Bank **Motion** to approve financial audit

## GOOD OF THE ORDER:

#### ADJUSTMENTS FOR THE MONTH:

*Motion* to approve adjustments for Robert Grove, Charles Mangus, Dennis Glass/Tina Seaman, and Russell Kiel.

#### ADJOURNMENT:

Next Meeting - March 21, 2024 at 6:00 P.M.